

Prioritisation Matrix

Priority scale

This scale supports you in choosing which initiatives to start with within the resources available.

<p>Must have</p> <p>This is an activity that we must prioritise to start working on immediately.</p>	<p>This activity is a must-have, that we need to prioritise starting in the medium-term</p>	<p>This activity is a must-have, which we need to prioritise starting in the longer terms.</p>
<p>Nice to have</p> <p>If we can identify the time and resources, we should start working on this in the short term.</p>	<p>We ought to begin this activity in the medium-term, if we can manage to secure the resources</p>	<p>This activity will complement our must-have activities but should start later.</p>
<p>Low priority</p> <p>This activity is currently a low priority for us, at least in the short-term.</p>	<p>This is an activity that is low priority to us, both in the short and medium terms.</p>	<p>This is an activity that will be of low priority to us, for the foreseeable future.</p>

Insert on post-it (e.g. Now, 0-1 years)

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Timescale

This scale supports you in choosing when the initiatives should start on your selected timescale.